

Eudora City Commission Meeting
City Hall – 4 E. 7th Street
Eudora, Kansas
May 21, 2020
6:00 pm

Call to Order

Mayor Tim Reazin

Vice Mayor Ruth Hughs participated remotely

Commissioner Jolene Born participated remotely

Commissioner Roberta Lehmann participated remotely

Commissioner Tim Bruce participated remotely

Quorum noted.

Pledge of Allegiance was recited.

Changes or additions to agenda

Mayor Reazin moved the City Commission approve the agenda, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

Consent agenda items

A. None

Public Hearing

A. City of Eudora's CDBG-CV Program Grant Application

City Manager Matite explained the State of Kansas received about \$9 million for the CDBG-CV Program. These funds are available for non-entitlement cities and counties on a first come first served basis until the funds are exhausted. A public hearing is part of the application process. Cities may receive up to \$300,000 to distribute to local small businesses that apply for funding.

Mayor Reazin opened public hearing.

No comments were submitted by the public.

Mayor Reazin closed the public hearing and brought the meeting to order.

Public comments

Public comments were invited and none were submitted.

Business Items

A. Consider executing certain documentation related to Community Development Block Grant (CDBG-CV) Plan

Matite explained the Commission must now approve and execute several documents which the city's grant administrator Brett Waggoner will submit along with the application. The RFP for administrative services has been posted and will expire on May 22 at noon. Staff plans to bring recommendations and a contract to the next City Commission meeting for approval.

Matite has discussed the program with the Chamber of Commerce and requested they work with the city to provide guidance in establishing criteria to aid in allocating the funds.

Matite also met with the Chamber Executive Board to discuss a committee made up of two City Commissioners, two Chamber members and two citizens to decide how to allocate the funds. The state should inform us in about two weeks if we received the grant.

- i. Resolution 2020-05 certifying legal authority and authorization to apply for the CDBG-CV from the Kansas Department of Commerce

Commissioner Hughs moved to approve Resolution 2020-05 certifying legal authority and authorization of the City of Eudora to apply for the CDBG-CV Economic Development Grant program from the Kansas Department of Commerce and authorizing Mayor Reazin to execute and submit such an application, motion seconded by Commissioner Born, all ayes, motion carried, 5-0.

- ii. Consider Statement of Assurances and Certifications

Commissioner Born moved that the Mayor execute the Statement of Assurances and Certifications relating to the activities involved in the application for the CDBG-CV Economic Development grant, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

- iii. Consider Applicant/Recipient Disclosure/Update Report

Commissioner Born moved that Mayor Reazin certify that the Residential Anti-displacement and Relocation Assistance Plan relating to the CDBG-CV Economic Development grant program is officially adopted and execute such document stating the same, motion seconded by Commissioner Lehmann, all ayes, motion carried, 5-0.

- iv. Consider Residential Anti-displacement and Relocation Assistance Plan under Section 104(D) of the Housing and Community Development Act of 1974, as amended

Commissioner Born moved the Mayor certify the Applicant/Recipient Disclosure/Update Report which identifies parties with a financial interest in the CDBG-CV Economic Development grant program and execute such document stating the same, motion seconded by Commissioner Lehmann, all ayes, motion carried, 5-0.

The consensus of the Commission was Johnny Buck and Gary Klotz would be good candidates for the committee as citizens. Abram Chrislip was nominated an alternate, if needed. Matite will reach out to the citizens. Mayor Reazin and Commissioner Lehmann will be a part of the committee with Commissioner Born as an alternate.

Mayor and City Commission Comments

Mayor Reazin thanked the Police Department for participating in the parade for graduating seniors last Saturday. It was appreciated.

Commissioner Bruce – No comment.

Commissioner Hughs – No comment.

Commissioner Born – No comment.

Commissioner Lehmann – No comment.

City Manager and Staff Comments

City Manager Barack Matite thanked the Commissioners for their availability on such a short notice. Because the available money is first come first served it was important to schedule a special meeting as soon as possible. Matite appreciates the Governing Body and is sure the community does too.

Director of Public Works Branden Boyd did not attend meeting.

Police Chief Wes Lovett did not attend meeting.

Fire Chief Ken Keiter attended the meeting remotely.

Parks & Recreation Director Sally Pennington did not attend meeting.


City Clerk Pam Schmeck – No comment.

Commissioner Bruce moved to adjourn, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

Meeting adjourned at 6:23 pm.



Tim Reazin, Mayor



Pam Schmeck, City Clerk